

## **Job Description**

Sr. No.	Particulars	Details
1	Designation	Territory Development Manager
2	Division	Division for Territory Development of Goa
3	Experience	1 – 2 years
4	Office Timing	10 a.m. to 6.30 p.m. (Monday to Friday & as required)
5	Location	Goa and/or Mumbai
6	Educational Qualifications	Post-graduate in Public Policy, Development Studies, Political Science, Economics, Sociology, or a related field / MBA
7	Key Responsibilities	<ul> <li>Strategic Regional Development</li> <li>Project Management</li> <li>Stakeholder &amp; Government Engagement</li> <li>Policy Research &amp; Advocacy</li> <li>Event Planning &amp; Coordination (Details overleaf)</li> </ul>
8	Expected Qualities	<ul> <li>Strong understanding of Goa's local governance structures, regional policy issues, and socio-political dynamics.</li> <li>Excellent written and verbal communication skills in English &amp; Hindi</li> <li>Proficiency in Konkani or Marathi is highly desirable.</li> <li>Experience in handling multi-stakeholder partnerships and field-level coordination.</li> <li>Ability to work independently, manage multiple priorities, and produce high-quality deliverables within timelines.</li> <li>Ready to travel &amp; learn.</li> </ul>
9	Gender	No preference
10	Proficient Quality	Appropriate communication and coordination with internal and external stakeholders and documentation of the same
11	Upward Reporting	Ruchita Rane
12	Downward Reporting	NIL
13	Salary Range	INR. 75,000/- to 85,000/- per month
14	Priority	High
15	Contact Number	9869170717